



GHAZIABAD DEVELOPMENT AUTHORITY

E- EXPRESSION OF INTEREST FORM

OF

**Name of Work :- D.P.R. of Planning & Designing of Drainage System after
Topographical and Contour Survey of Entire Ioni area as per Master Plan-2021
Ghaziabad.**

e-tender/Job Notice No.- 194/4/EEZONE-8/2019, DATED 21.10.2019

E- BID DOCUMENT

OFFICER INVITING BID

Ghaziabad Development Authority

VIKAS PATH, GHAZIABAD

E- EXPRESSION OF INTEREST

For

NOTICE/ JOB No: 194/4/EEZONE-8/2019, DATED 21.10.2019

INDEX

DOCUMENT-BID

INDEX

1. E-Expression of Interest Notice.....	3
2. Instruction s to Bidders.....	4-9
3. Additional Documents.....	10-11
4. Bidder detail.....	12-15
5. Appendix E.....	16
6. Technical Bid.....	17-24
7. Price Bid	25-27

Ghaziabad Development Authority

VIKAS PATH, GHAZIABAD

NOTICE/ JOB No: 194/4/EEZONE-8/2019, DATED 21.10.2019

E-Expression of Interest

Expression of Interest is hereby invited in two bid system, on behalf of Vice Chairperson G.D.A Ghaziabad, With a view to ensure prescribed quality Ghaziabad Development Authority intends to engage reputed consultant preparation of DPR of Master Drain work and D.P.R. of Environmental impact Assessment Report, Environment Management Plan and Obtain Clearance From The Ministry of Environment and Forest.

Detailed Offer document containing Terms of reference in this regard shall be available at the e-tender link on website of Ghaziabad Development Authority at www.gdaghaziabad.com and at UP Electronics Corporation website <https://etender.up.nic.in>. From 01.11.2019 To 30.11.2019 Last date of upload of E-Tender Document in 03.12.2019 and date of opening pre qualification part through e-tender procurement solution is 03.12.2019 Interested bidders are requested to visit the websites regularly and update themselves with regard to any change or additional information related to the tender. The cost of bid document Rs. 5000/- e-tender processing fee and earnest money deposit (EMD) of Rs. 1,00,000.00 are required in shape of RTGS in prescribed bank accounts in favor of "VC GDA E Tendering" The price bid of bidders who are found eligible in prequalification shall be downloaded through e-tender procurement system after filling their details on the e-tender portal. Date/Time of Opening of Price Bid information shall be displayed on above mentioned website. In case of holiday/holidays the e-tender will be opened on next working day. Vice Chairperson, G.D.A. reserves the right to reject any or all the offers without assigning any reason. Any other enquiry can be made from Executive Engineer (EE zone-8) on mobile No. 999810546 during office hours.

Chief Engineer.

Terms & Conditions:-

1. The cost of bid document, e-tender processing fee is required in shape of RTGS in prescribed bank accounts in favor of "VC GDA e-tendering" (As shown in tender document).
2. The tender shall be on two bid system, where techno-commercial details such as experience certificates, qualification document etc., and each document must be self attested with Stamp shall be self verified first. The bidders who do not qualify the pre-qualification requirements shall be summarily rejected and their price bids would become inaccessible. The price bid of bidders who are found eligible in prequalification shall be downloaded through e-tender procurement system after filling their details on the e-tender portal.
3. Any Information regarding addition/ alteration/ cancellation in e-tendering shall be intimated on GDA website and UPLC website <https://etender.up.nic.in>.
4. For taking part in e-procurement Solution the bidders are required to visit the e-tender link on www.gdaghaziabad.com
5. The Tender document shall be available at the e-tender link on website of Ghaziabad Development Authority at www.gdaghaziabad.com and at UP Electronics Corporation website <https://etender.up.nic.in>. Interested bidders are requested to visit the websites regularly and update themselves with regard to any change or additional information related to the tender.
6. Date/Time of opening of price bid information shall be displayed on above mentioned website.
7. In case of holiday/holidays the e-tender will be opened on next working day.
8. All right reserve to Vice Chairperson, Ghaziabad Development Authority can reject any or all bidders without assigning any reason.

Chief Engineer

INSTRUCTIONS TO BIDDERS (ITB)

(A) THE BID DOCUMENT

1) Cost of Bid Document/ e-bid Processing Fee

- i) The bidder shall bear all costs associated with the preparation and submission of its e-bid. Ghaziabad Development Authority hereinafter referred to as "the Department", will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the e- bid process.
- ii) This bid document is available on the web site <https://etender.up.nic.in> to enable the bidder's to view, download the e-bid document and submit e-bids online up to the last date and time mentioned in e-bid notice / e-bid document against this e-bid. The bidders shall have to pay cost of bid document / e-bid processing fee as per e-tender Invitation Notice through RTGS only payable in favor of **"VC GDA e-tendering" in the A/c No. 695505600350 IFSC Code: ICIC0006955, ICICI Bank, C-6 Lohia Nagar, Ghaziabad.** The Scanned copy of RTGS receipt with UTR No. (Transaction Id) certified by the same bank must be enclosed along with the e-bid. The cost of bid document/ e-bid processing fee will be non-refundable, without cost of bid document/ e-bid processing fee bid will not be accepted.

2) Contents of e-bid Document

- i) The scope of work, e-bid procedure and contract terms and conditions are prescribed in the e- Bid document. The e-bid document includes:
 - (1) Invitation for e-bid
 - (2) Section I: Instructions to Bidders;
 - (3)Section II: Conditions of Contract;
 - (4) Section III: Technical e-bid (Applicable only for Works as mentioned in e-bid Notice);
 - (5) Section IV: Financial e-bid;
- ii) The bidder is expected to examine all instructions, forms, terms and specifications in the e- Bid document. Failure to furnish all information's required as per the e-bid documents or submission of e-bid not responsive in every respect will be at the bidder's risk and may result in rejection of the said e-bid.

3) Amendment of e-bid Document

- i) At any time prior to the deadline for submission of e-bid, the Department may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the e-bid document by amendments. Such amendments shall be uploaded on the e-procurement website <https://etender.up.nic.in> through corrigendum and shall form an integral part of e-bid document. The relevant clauses of the e-bid document shall be treated as amended accordingly.
- ii) It shall be the sole responsibility of the prospective bidders to check the website <https://etender.up.nic.in> from time to time for any amendment in the e-bid document. In case of failure to get the amendments, if any, the Department shall not be responsible for it.

iii) In order to allow prospective e-bidders a reasonable time to take the amendment into account in preparing their e-bids, the Department, at its discretion, may extend the deadline for the submission of e-bids. Such extensions shall be uploaded on the e-Procurement website <https://etender.up.nic.in>

4) Language of e-bid

The e-bid prepared by the bidder, as well as all correspondence and documents relating to the e-bid exchanged by the bidder and the Department shall be written either in English or Hindi language. The correspondence and documents in Hindi must be accompanied by embedded/separate Hindi font files. Only English numerals shall be used in the e-bid.

5) Documents Constituting the e-bid

The e-bid prepared by the bidder shall comprise the following components:

(a) Prequalification:-

(i) **Fee Details** - It will consist of the cost of bid document/ e-bid processing fee document in prescribed form. (APPENDIX 'E')

(ii) **Eligibility Criteria** – It will consist of the details as per the Tender Document.

(b) **Financial e-bid** - Financial e-bid will comprise of:

Price Schedule/BOQ- includes Price Schedule/BOQ in XLS format to be filled in after downloading from the e-Procurement website for this e-bid.

6) e-bid Form

The bidder shall complete the e-bid Form and the appropriate Price Schedule/BOQ furnished in the e-bid document.

7) e-bid Currencies

Prices shall be quoted / calculated in Indian Rupees only.

8) Documents Establishing bidder's Qualification

i) The bidder shall furnish, as part of its Technical e-bid, documents establishing the bidder's qualification to perform the Contract. The documentary evidence should be submitted by the bidder electronically in the PDF format.

ii) The documentary evidence of bidder's qualification to perform the Contract shall be as per Qualification Requirements specified in e-bid document.

9) Period of Validity of e-bid

i) e-bid shall remain valid for 90 days after the date of e-bid opening prescribed by the Department. An e-bid valid for a shorter period shall be rejected by the Department as non- responsive.

ii) In exceptional circumstances, the Department may solicit the bidder's consent to an extension of the period of e-bid validity. The request and the response thereto shall be made in writing. A bidder may refuse the request without forfeiting its e-bid security. A bidder request will not be required nor permitted to modify its e-bid.

10) Format and Signing of e-bid

i) The bidder shall prepare electronic copy of each Technical e-bid and Financial e-bid separately in a file of size specified on the portal of NIC.

ii) The e-bid document shall be digitally signed at the time of uploading by the bidder or a person/ persons duly authorized to binding the bidder to the Contract. The Letter of authorization shall be uploaded (Scanned copy of written power-of-attorney accompanying the e-bid). All the pages/ documents of the e-bid to be uploaded shall be digitally signed by the person authorized to sign the e-bid.

(B) SUBMISSION of e-bid

1) Submission of e-bid

The Bid Submission module of e-Procurement website <https://etender.up.nic.in> enables the bidders to submit the e-bid online in response to this e-bid published by the Department. Bid Submission can be done only from the Bid Submission start date and time till the Bid Submission end date and time given in the e-bid schedule. Bidders should start the Bid Submission process well in advance so that they can submit their e-bid in time. The bidders should submit their e-bid considering the server time displayed in the e-procurement website. This server time is the time by which the e-bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-bid schedule. Once the e-bid submission date and time is over, the bidders cannot submit their e-bid. For delay in submission of e-bid due to any reasons, the bidders shall be themselves responsible.

The bidders have to follow the following instructions for submission of their e-bid:

- i) For participating in e-bid through the e-bidding system, it is necessary for the bidders, to be registered with GDA, (except special category bids) also to be the registered users of the e-Procurement website <https://etender.up.nic.in>. The bidders must obtain a User Login Id and Password by registering themselves if they have not done previously.
- ii) In addition to the normal registration of contractor with GDA, the bidder has to register with his/her **Digital Signature Certificate (DSC)** in the e-bidding system and subsequently he/she will be allowed to carry out his/her e-bid submission activities. Registering the Digital Signature Certificate (DSC) is a onetime activity. Before proceeding to register his/her DSC, the bidder should first log on to the e-bidding system using the User Login option on the home page with the Login Id and Password with which he/ she has registered.

For successful registration of DSC on e-Procurement website <https://etender.up.nic.in> the bidder must ensure that he/she should possess Class-2/ Class-3 DSC issued by any certifying authorities approved by Controller of Certifying Authorities, Government of India, as the e-Procurement website <https://etender.up.nic.in> is presently accepting DSCs issued by these authorities only. The bidder can obtain User Login Id and perform DSC registration exercise above even before e-bid submission date starts. The Department shall not be held responsible if the bidder tries to submit his/her e-bid at the last moment before end date of submission but could not submit due to DSC registration problem.

- iii) The bidder can search for active bids through "Search Active bids" link, select a bid in which he/she is interested in and then move it to 'My bids' folder using the options available in the e-bid Submission menu. After selecting and viewing the bid, for which the bidder intends to e-bid, from "My bids" folder, the bidder can place his/her e-bid by clicking "Pay Offline" option available at the end of the view bid details form. Before this, the bidder should download the e-bid document and Price Schedule/Bill of Quantity (BOQ) and study them carefully.

The bidder should keep all the documents ready as per the requirements of e- bid document in the PDF format except the Price Schedule/Bill of Quantity (BOQ) which should be in the XLS format (Excel sheet).

- iv) The bidder should read the Terms & Conditions carefully before proceeding to fill in the cost of bid document/ e-bid processing fee details. After entering and saving the cost of bid document/ e-bid processing fee details, the bidder should click "Encrypt & Upload" option given in the payment details form so that "Bid Document Preparation and Submission" window appears to upload the documents as per Technical (Fee details, Qualification details, e-bid Form and Technical Specification details) and financial (e- bid Form and Price Schedule/BOQ) schedules/packets given in the bid details. The details available in the scanned copy of bid form cost shall be verified by the department and in case of any discrepancy the e-bid shall be rejected.

- v) Next the bidder should upload the Technical e-bid documents for Fee details (Cost of bid document/ e-bid processing fee), Qualification details. Before uploading, the bidder has to select the relevant Digital Signature Certificate. He may be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the bidder should click "Browse" button against each document label in Technical and Financial schedules/packets and then upload the relevant PDF/XLS files already prepared and stored in the bidder's computer. The required documents for each document label of Technical (Fee details, Qualification details, e-bid Form and Technical Specification details) and financial (e-bid Form and Price Schedule/BOQ) schedules/packets can be clubbed together to make single different files for each label.
- vi) The bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. During the above process, the e-bid documents are digitally signed using the DSC of the bidder and then the documents are encrypted/locked electronically with the DSC's of the bid openers to ensure that the e-bid documents are protected, stored and opened by concerned bid openers only.
- vii) After successful submission of e-bid document, a page giving the summary of e-bid submission will be displayed on bidder end of e-bid submission process. The bidder can take a printout of the bid summary using the "Print" option available in the window as an acknowledgement for future reference.
- viii) Department reserves the right to cancel any or all e-bids without assigning any reason.

2) **Deadline for Submission of e-bid**

- i) e-bid (Technical and financial) must be submitted by the bidders at e-procurement website <https://etender.up.nic.in> before time 5.00 PM on the prescribed date (as the server time displayed in the e-Procurement website).
- ii) The Department may, at its discretion, extend this deadline for submission of e-bid by amending the e-bid document, in which case all rights and obligations of the department and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

3) **Late e-bid**

The server time indicated in the Bid Management window on the e-procurement website <https://etender.up.nic.in> will be the time by which the e-bid submission activity will be allowed till the permissible date and time scheduled in the e-bid. Once the e-bid submission date and time is over, the bidder cannot submit his/her e-bid. Bidder has to start the bid submission well in advance so that the submission process passes off smoothly. The bidder will only be held responsible if his/her e-bid is not submitted within the scheduled date & time due to any of his/her problems/faults, for whatsoever reason, during e-bid submission process.

4) **Withdrawal and Resubmission of e-bid**

- i) At any point of time, a bidder can withdraw his/her e-bid submitted online before the bid submission end date and time. For withdrawing, the bidder should first log in using his/ her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e- Procurement website <https://etender.up.nic.in>. The bidder should then select "My bids" option in the bid submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-bid to be withdrawn. After selecting the "bid withdrawal" option, the bidder has to click "Yes" to the message "Do you want to withdraw this bid?" displayed in the Bid Information window for the selected bid. The bidder also has to enter the bid Withdrawing reasons and upload the letter

giving the reasons for withdrawing before clicking the "Submit" button. The bidder has to consider again by pressing "Ok" button before finally withdrawing his/her selected e-bid.

- ii) No e-bid may be withdrawn in the interval between the deadline for submission of e-bids and the expiration of period of e-bid validity. Withdrawal of an e-bid during this interval shall result in the bidder's forfeiture of his/her e-bid security.
- iii) The bidder can re-submit his/her e-bid as and when required till the e-bid submission end date and time. The e-bid submitted earlier will be replaced by the new one. The payment made by the bidder earlier will be used for revised e-bid and the new e-bid submission summary generated after the successful submission of the revised e-bid will be considered for evaluation purposes. For resubmission, the bidder should first log in using his/her Login Id and Password and subsequently by his/her Digital Signature Certificate on the e- Procurement website <https://etender.up.nic.in>. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the bids submitted by the bidder will be displayed. Click "View" to see the details of the e-bid to be resubmitted. After selecting the "Bid Resubmission" option, click "Encrypt & Upload" to upload the revised e-bid documents.
- iv) The bidders can submit their revised e-bids as many times as possible by uploading their e-bid documents within the scheduled date & time for submission of e-bids.
- v) No e-bid can be resubmitted subsequently after the deadline for submission of e-bids.

(C) OPENING AND EVALUATION OF e-bid

1) Opening of e-bid by the Department

- i) The department will open all e-bids, in the presence of bidders' representatives who choose to attend at 11.00 AM on the prescribed date of opening at GDA office. The bidder's representatives who are present shall sign evidencing their attendance. In the event of the specified date of e-bid opening being declared a holiday for the department, the e-bids shall be opened at the appointed time and place on the next working day.
- ii) The bidder's names and the presence or absence of repulsion e-bid security and such other details as the department at its discretion may consider appropriate, will be announced at the opening. The name of such bidders not meeting the requirement shall be notified.

2) Opening of Financial e-bid

- i) The Information for opening of the financial e-bids shall be displayed on the website after three working days from opening of prequalification documents. The name of bidders, percentage Price quoted for various items etc. will be announced in the process.
- ii) The Department will prepare the minutes of the e-bid opening.

3) Clarification of e-bid

- i) During evaluation of e-bid, the department may, at its discretion, ask the bidder for a clarification of his/her e-bid. The request for clarification and the response shall be in writing.

4) Evaluation of e-bid and Evaluation Criteria

- i) The Department will examine the e-bid to determine whether they are complete, whether they meet all the conditions of the contract, whether required cost of bid document/ e-bid processing fee and other required documents have been furnished, whether the documents have been properly digitally signed, and whether the e-bids are generally in order. Any e-bid or e-bids not fulfilling these requirements shall be rejected. No bidder shall contact the department on any matter relating to his/her e-bid, from the time of the e-bid opening to the time the Contract is awarded.
- ii) Any effort by a bidder to influence the department in its decisions on e-bid evaluation, e-bid comparison or contract award may result in rejection of the bidder's e-bid.
- iii) In the event of any information furnished by the bidder is found false or fabricated the minimum punishment shall be debarred/ blacklisting from GDA works and the legal proceeding can also be initiated.

(D) IMPLANMENT OF LABORATROIES

1) Award Criteria

The department will impanel to all the successful Bidder whose technical bid has been determined to be responsive to fulfilling all the conditions of the contract of the Bidding.

2) Department's right to accept or reject any or all e-bids

The department reserves the right to accept or reject any e-bid, and to annul the e-bid process and reject all e-bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

3) Notification of Award

Prior to the expiration of the period of e-bid validity, the department will notify the successful bidders in writing by letter/e-mail/fax, that its e-bid has been accepted.

ADDITIONAL DOCUMENTS

1.0 EFFECTIVENESS AND DURATION OF THE IMPANALMENT PERIOD

The contract period shall be deemed to come into force after sanction of bid.

2.0 LANGUAGE

The ruling language according to which the contract is to be constructed and interpreted shall be English language and data concerning technical information shall be in English language.

3.0 DISPUTES

If at any time, any question, dispute if any, shall arise between AUTHORITY and the empanelment laboratory the same shall be within the jurisdiction of District Courts under which GHAZIABAD DEVELOPMENT AUTHORITY falls or High Court at Allahabad as the case may be.

4.0 SPECIAL CONDITIONS OF OFFER

The cost of all such DPR shall be borne by GHAZIABAD DEVELOPMENT AUTHORITY and payment shall be made by GHAZIABAD DEVELOPMENT AUTHORITY directly to the consultant concerned.

5.0 PAYMENT TO THE CONSULTANT

The consultant fee will be based on according to the prescribed mode in bid document.

6.0 Number of Proposals and respondents

The TOR document is not transferable and Proposals shall be submitted only by the Bidder to whom the TOR Document has been issued by GDA.

7.0 Right to accept and reject any or all the Proposals

7.1 Notwithstanding anything contained in this TOR Document, GDA reserves the right to accept or reject any bid and to annul the bidding process and reject all the bids, at any time without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reason.

8.2 GDA reserves the right to reject any Proposal if:

- i. At any time, a material misrepresentation is made or discovered, or
- ii. The Bidder does not respond promptly and diligently to requests for supplemental information required for the evaluation of the Proposal.

8.3 Rejection of the Proposal by GDA as aforesaid would lead to the disqualification of the Bidder. If such disqualification / rejection occurs after the e-bid have been received and the best bidder gets qualified / rejected, then GDA reserves the right to:

- i. Either invite the next best Bidder; OR
- iii. Take any such measure as may be deemed fit in the sole discretion of GDA, including annulment of the bidding process.

8.4 Amendment of TOR Document

8.4.1 At any time prior to the Proposal Due Date, the Authority, for any reason, whether at his own initiative or in response to a clarification requested by eligible Bidder, may modify the TOR document by issuance of an addendum. The addendum will be sent in writing to all eligible Bidders to whom the revised TOR Document has been supplied.

8.4.1 GDA shall not be liable for any mistake or error on the part of the Bidder in respect of the above.

8.5 Confidentiality

8.5.1 Information relating to the examination, clarification, evaluation and recommendation for the short-listed Bidders shall not be disclosed to any person not officially concerned with the process.

8.5.2 After opening of the Proposals, no information relating to the examination, clarification, evaluation and comparison of Proposals and recommendations concerning the award of contract shall be disclosed to the Bidders or their representatives, if any. Any effort by a Bidder to exert undue or unfair influence in the process of examination, clarification, evaluation and comparison of Proposal shall result in outright rejection of the offer, made by the said Bidder.

8.5.3 Prior to evaluation of e-bids, GDA will determine whether each bid is responsive to the requirements of the TOR Document. The e-bid shall be considered responsive if:

- i. It is received / deemed to be received by the e-bid due date and time including any extension thereof pursuant to Clause
- ii. It contains information in formats specified in this TOR Document.

8.5.4 GDA reserves the right to reject any Proposal which is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained by GDA in respect of such bids.

8.6 Clarifications Sought by GDA

To assist in the process of evaluation of Proposals GDA may, at its sole discretion, ask any Bidder for clarification on its bid. The request for clarification and the response shall be in writing or by facsimile. No change in the substance of the proposal would be permitted by way of such clarifications.

8.7 Proposal Evaluation

8.7.1 To assist in the examination, evaluation, and comparison of Proposals, GDA may utilize the services of advisor(s).

8.7.1 The bids will be evaluated by the Tender Committee appointed by the V.C.GDA.

8.7.2 The Qualification Submissions of the Bidders would first be checked for responsiveness as set out in Clause 8.9. All bids found to be substantially responsive shall be evaluated as per the Qualification Criteria set out in this TOR Document.

8.7.3 Bidders who meet the qualification criteria shall be short-listed ("Pre-qualified Bidders") for further evaluation.

8.8 Technical Proposal Screening

8.8.1 The Technical Proposals of the Pre-qualified Bidders be screened as per the procedure set out in this Document.

8.8.2 The Pre-Qualified Bidders may be invited to make the presentation to the officers of the GDA, which will assist in evaluation of the Technical Proposals.

8.9 Evaluation of Financial Proposal

8.9.1 The Financial Proposals of only those Bidders whose Technical Proposals are found acceptable / qualified (Technically Acceptable Bidders) will be opened.

8.10 Fee for the consultancy

The Authority agrees to pay the quoted / negotiated fee to the qualified Bidder.

8.10.1 Consultant shall have to make all arrangements for any other facilities required by his staff at their own cost.

8.10.2 Consultant shall acquaint itself with all the legislation, court and standards prescribed from time to time.

9. Performance for Submission

This part of the document provides pro-forma for providing the information. Bidders must sign each page of the bid to be submitted to GDA. Bidder should use separate sheets to fill in these details.

GHAZIABAD DEVELOPMENT AUTHORITY

VIKAS PATH, GHAZIABAD

Sl.No.....

BIDDER DETAILS

1. Details of the Bidder/Bidder
 - 1.1. Name of Bidder / Bidder : _____
 - 1.2. Address : _____
 - 1.3. Tel. No. (with Code) : _____
 - 1.4. E-mail address: _____
 - 1.5. Contact Person : _____
 - 1.6. Name and Designation : _____
 - 1.7. Address and Telephone No. : _____
2. Type of Company (Govt. undertaking/ Public Limited / Private Limited/ Partnership/ Proprietary)

3. Bankers name and address _____
4. Service tax registration GST No and copy of the last return filed _____
5. Brief description of the bidder and organization structure _____
6. We agree with all terms and conditions of this TOR document.

Authorized Signatory

Name:

Date:

Name of the Bidder with seal

For the Visiting Bidder/Bidder of this e-bid Document

The Bidder/Bidders who are interested to participate in e-bid are requested to get and get their signature digitalized at <https://etender.up.nic.in>.

The other important information is being mentioned below at a glance for the ease of e-bid:-

Date of Inviting Tender	:	01.11.2019 to 30.11.2019
Date of opening pre-qualification bid (only)	:	03.12.2019
Cost of bid document/ e-bid processing fee	:	As per e-tender Invitation Notice
Validity period	:	90 Days
Time for completion of assigned work	:	180 Days

Bank account details for RTGS:-

Beneficiary Name	:	"VC GDA e-tendering"
Account Number	:	695505600350
Bank	:	ICICI Bank
IFSC Code	:	ICIC0006955
Branch	:	C-6 Lohia Nagar, Ghaziabad

GHAZIABAD DEVELOPMENT AUTHORITY

GHAZIABAD

Name of Work :- D.P.R. of Planning & Designing of Drainage System after Topographical and Contour Survey of Entire Ioni area as per Master Plan-2021 Ghaziabad.

General Instructions for submission of financial bid

- 1) Offer shall be valid for a period of three months from the date of bidding.
- 2) The above rates should be in the form of the amount (Not in terms of percentage) and inclusive of all taxes but Excluding GST.

Signature

Name of Bidder.....

Name of Bidder.....

Address.....

.....

Mobile No.



GHAZIABAD DEVELOPMENT AUTHORITY

VIKAS PATH, GHAZIABAD

(AN ISO 9001:2015 & ISO 14001:2015 CERTIFIED ORGANISATION)

Sub: D.P.R. of Planning & Designing of Drainage System after Topographical and Contour Survey of Entire Ioni area as per Master Plan-2021 Ghaziabad.

I/We have read and examined the terms and conditions for the work, and agree to abide by these terms.

The financial bid submitted is unconditional including duties, levies, out of pocket expenses, professional fee, vetting charges etc but Excluding GST. and fulfills all the requirements of the TOR Document.

Our Financial Proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the Proposal. We understand you are not bound to accept any Proposal you receive.

Signature and Name of the Authorized Person

Name of the Bidder and Seal

APPENDIX 'E'



GHAZIABAD DEVELOPMENT AUTHORITY **Bid Document Price/ Processing Fee Deposit Details**

NOTICE/ JOB No: 194/4/EEZONE-8/2019, DATED 21.10.2019

S. NO.	NAME OF WORK	DEPARTMENT / ZONE	BANK ACCOUNT DETAILS FOR RTGS
1	D.P.R. of Planning & Designing of Drainage System after Topographical and Contour Survey of Entire Ioni area as per Master Plan-2021 Ghaziabad.	EE Zone-8	Beneficiary Name : "VC GDA e-tendering" Account Number: 695505600350 Bank: ICICI Bank IFSC Code: ICIC0006955 Branch: C-6 Lohia Nagar, Ghaziabad

NAME OF BIDDER	UTR NUMBER	Bid Document Price/ Processing fee (In Rupees)	BANK & BRANCH NAME	TRANSFER DATE (DD-MM-YYYY)

Signature Name & Seal of bidder



GHAZIABAD DEVELOPMENT AUTHORITY GHAZIABAD

EXPRESSION OF INTEREST

Project:- D.P.R. of Planning & Designing of Drainage System after Topographical and Contour Survey of Entire Ioni area as per Master Plan-2021 Ghaziabad.

PART- I

TECHNICAL BID

1.0 INTRODUCTION

Ghaziabad Development Authority intends to have the deep study and preparation of D.P.R. of Planning & Designing of Drainage System after Topographical and Contour Survey of Entire Ioni area as per Master Plan-2021 Ghaziabad Junction. This includes the complete survey work also including existing Drain levels (If Any) & alignment etc. and fixing of benchmark in reference to mean sea level, design and drawing and detail estimate of drain of above mentioned section. The Authority is interested to find out the appropriate solution of storm water drainage system on Delhi-Sahranpur Road.

2.0 INSTRUCTIONS TO BIDDERS

The bidder is advised to visit the site and acquaint himself from all the field conditions existing there. Complete set of tender documents can be obtained from Vijaya Bank Extn. Counter, G.D.A. campus and Vijaya Bank Navyug Market Ghaziabad on all working days from 15.10.2019 to 04.11.2019 on payment of Rs. 5000/- by way of cash/bank draft in favor of V.C.G.D.A. payable at Ghaziabad during banking hours.

The cost of the TENDER documents is **non-refundable** and the TENDER documents are **non-transferable**.

The tender document can also be seen and downloaded from our website:www.gdaghaziabad.com. In case downloaded tender document is being used for bidding, then it must be accompanied by D.D. of Rs. 5000/- of any Nationalized/Scheduled bank, paid in favor of V.C. G.D.A. Ghaziabad payable at Ghaziabad.

Financial bids of only those bidders shall be opened who are found to be technically qualified. Bidders should ensure that their tenders are received before the time as specified above. Tenders received after the date and time as specified above are liable to be rejected. If last day of submission of the bid document is declared a holiday then the next working day shall be deemed as the last day of submission of bid document. Any bid not accompanied with the earnest money or if the earnest money is not kept in the envelope containing Technical bid shall be rejected.

The G.D.A. does not bind itself to accept the lowest or any tender or may decrease or increase the scope of work.

3.0 ELIGIBILITY AND QUALIFICATION REQUIREMENTS

This Invitation to Bid is open to all experienced and reputed consultants and the consortium of consultants having requisite experience and other technical qualification as mentioned further. The selection criterion is based on point system. To be eligible to qualify in technical bid the bidders are required to obtain a minimum of 65 (Sixty Five) points, the criterion for award of point is as

S.No.	Criterion	Points	Claim
1.	Having I.S.O. 9000 certification for preparing EIA	05	Yes/No
2.	Having experience of survey and preparation of design, drawing and estimate of drainage scheme of same nature as above mentioned work.	20	Yes/No
	Five or more works	10	
	Between Three and Five works	07	
	Between One and Three works		
3.	Having annual financial turnover of firm or jointly of firms (if consortium) of minimum 0.20 crore during previous 03 financial years.	10	Yes/No
4.	Having experience of service design in Development Authority/Any Govt. sector as consultant and licensed copy of software for design of sewerage and drainage scheme etc.	25	Yes/No
5.	Having done service design work for the private sector as consultant and licensed copy of software for design of sewerage and drainage scheme etc.	20	Yes/No
6.	Number of design Engineer		Yes/No
	Three or more Nos.	20	
	Between One and Three	15	
Total Points Claimed		100	

To be eligible to qualify for award of the contract, the bidders are required to submit the documents in support of their claims as mentioned above. In addition they have to submit the following documents in support of their fulfillment of the qualification requirements given.

- a) Notarized Power of Attorney of the signatory of the bidder on behalf of the tendered.
- b) The set of **Tender Documents** issued to the bidders is required to be submitted duly signed on each page as token of having read the conditions.

Even though the bidders meet the above qualifying criteria, they are subjected to be disqualified if they have:

- a) Made misleading or false representation in the forms, statements and attachments submitted in proof of the qualification requirements.
- b) Records of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history of financial failure etc.
- c) Their business banned by any Central/State Govt. Department/Public Sector undertakings or enterprises of Central/State Govt. at any point to time.
- d) Not submitted all the supporting documents or does not furnish the relevant details as per the prescribed format in after giving due notice.

If attested copies/photo copies of any documents mentioned above are being submitted by the bidders, these should be attested by the Bidders.

In case of failure of the bidder to submit the requisite documents along with the tender documents, the tender documents submitted by him is liable to be rejected. The bidder has to attach all the documents as per checklist and mention the annexure at which the relevant document is enclosed.

If at any time during evaluation of tender document or during the execution of work. It is found that the bidder/contractor has made misleading or false representation in the forms, statement and attachments in proof of their qualification criteria or have not informed G.D.A. about records of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history or financial failure etc. or have not informed about their business has ever been banned by any Central/State Govt. Departments/Public Sector undertakings or Enterprises of Central/State Govt. their E.M.D./Security Deposit as the case may be, shall be forfeited and action shall also be taken under other clauses of contract. Contractor at all the times is fully responsible for the correctness of the information/ documents submitted by him.

Even though the bidders meet the above qualifying criteria, they are subjected to be disqualified if they conceal any information required to be furnished as per the tender conditions or make misleading or false representation in the forms, statement and attachments submitted in proof of the qualifications requirements.

Record of adverse performance of the tenderer such as termination of contract awarded to him and execution of balance works at his risk and cost/banning of business with the tenderer by any of the Central/State Govt. Department/Public Sector undertaking or Enterprises of Central/State Govt. will weigh against the qualification of the tenderer for the award of the contract and may lead to rejection of the tender.

G.D.A. reserves the right to reject any one or all of the tender documents without assigning any reason whatsoever. G.D.A. further reserves the right to annul the bidding process at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders on the grounds for the G.D.A. action.

4.0 COURT'S JURISDICTION

Any suit or application, arising out of any dispute of difference on account of this tender or any matter in relation to the award of the contract or for the enforcement of Arbitration clause under the contract, shall be filed in a **Competent Court at Ghaziabad** only and no other court of any other district of the country shall have any jurisdiction in the matter.

5.0 SECURITY OF THE DOCUMENTS

The Contract is confidential and must be strictly confined to the contractor's own use.

6.0 SCOPE OF WORK

1. The Authority is interested to find out the appropriate solution of water disposal on Delhi-Saharanpur Road. Consultants are required to conduct the complete survey work and fixing of benchmark etc. in reference to mean sea level. Design, Drawings and detailed estimate of drain for disposal of storm water & drainage from adjoining area coming on Delhi-Saharanpur Road is to be provided by consultant.
2. Drainage system in the D.P.R. shall be designed under I/II/III phases as per the site condition and it shall be such that the phase wise individual construction work is possible at the site. The number of phases shall be decided by the Engineer Incharge G.D.A.
3. Preparation of detailed estimates on current U.P.P.W.D. schedule of rates. Rates not available in U.P.P.W.D. schedule of rates may be derived from latest D.A.R. by using labour & material rates available in U.P.P.W.D. schedule and analysis of rates must be provided if rates are not available in any of the above mentioned schedule of rates.
4. As mentioned in clause 4 phase wise estimates shall also be prepared along with the design.
5. Consultant has to provide minimum five sets of hard copies as well as five sets of soft copies. Consultant has also to provide five more hard copies without any extra payment if required by G.D.A.

7.0 PAYMENT TERMS

S.No.	Stage	Percentage of Fees Payble
1	On submission of primary draft report	10
2	On submission of design report	15
3	After proof checking from G.D.A.	15
4	On submission of final design with detail estimate and drawing & vetted from I.I.T or other Government Institution.	50
5	At the time of satisfactory final approval of project	10

8.0 TIME SCHEDULE

The entire work shall be carried out within the time limit of two months or as directed by engineer in charge of the work. Time shall be the essence of the contract. The bidder shall furnish the time schedule for work. In case of delay penal Action shall be taken by G.D.A. against the successful bidder which included financial penalty as well as debarring him from taking part in future bidding of G.D.A. for a particular period or forever.

9.0 PERFORMANCE SECURITY

Before every payment the consultant shall furnish F.D.R. for an amount to the extent of 5% of payment or 5% will be deducted as security from every running payment. That will be released on year of final payment.

10.0 MISCELLANEOUS

Consultant shall furnish a declaration along with his offer that he has no relation either directly or indirectly with any employee of the G.D.A.

Vice Chairman, G.D.A. reverses the right to cancel, postpone the receipt of the tender, without assigning any reason thereof, entirely at the discretion of the authority. In all or any such cases the bidders shall not be entitled to any compensation what so ever.

Vice Chairman, G.D.A. is not bound to accept lowest or any offer and to give any reasons for doing so.

Any clarification regarding work may be made from this office on any working day during office hours at the address given below:

The Executive Engineer
Zone-8, G.D.A.
Ghaziabad.

I have read and understood the above conditions and hereby agree to abide by the same

Signature
Name of Bidder.....
Name of Firm.....
Address.....
.....
Mobile No.

Assistant Engineer

Executive Engineer

CHECK LIST

S.No.	DESCRIPTION	YES/NO
1	Cost of Tender document paid	
2	Earnest money enclosed	
3	Proof of claims for points enclosed	
4	Have you visited the site	



GHAZIABAD DEVELOPMENT AUTHORITY GHAZIABAD

Project:- D.P.R. of Planning & Designing of Drainage System after Topographical and Contour Survey of Entire Ioni area as per Master Plan-2021 Ghaziabad.

PART- II

FINANCIAL BID

GHAZIABAD DEVELOPMENT AUTHORITY

GHAZIABAD

Project:- D.P.R. of Planning & Designing of Drainage System after Topographical and Contour Survey of Entire Ioni area as per Master Plan-2021 Ghaziabad.

General Instruction for submission of financial bid

- 1) Offer shall be valid for a period of three months from the date of bidding.
- 2) Offer shall be submitted on the original offer documents only offer received without original document shall be rejected.
- 3) The bidder is advised to visit the site and make its own assessment of the quantum of work, site topography, site hindrance etc before quoting the rates. No claim, whatsoever in this regard shall be entertained at a later stage.
- 4) No extra payment whatsoever shall be made to the consultant for visiting the site.

Project:- D.P.R. of Planning & Designing of Drainage System after Topographical and Contour Survey of Entire Ioni area as per Master Plan-2021 Ghaziabad.

Part-II

Price Bid Sheet (To be submitted in separate Envelope)

S. no.	Description	Consultancy Fees L.S. (Rs)
1	D.P.R. of Planning & Designing of Drainage System after Topographical and Contour Survey of Entire Ioni area as per Master Plan-2021 Ghaziabad.	

- The above rates should be in the form of the amount (Not in terms of percentage) and inclusive of service tax.
- No extra payment shall be given on account of any other item.
- Bidder has to make his own arrangement of site visits, necessary for the proper completion of the task mentioned above.

Signature

Name of Bidder

Name of Firm

Address

.....

Mobile No.

Assistant Engineer

Executive Engineer Zone-8